

**FIRST UNITARIAN UNIVERSALIST SOCIETY OF SAN FRANCISCO  
BOARD OF TRUSTEES REGULAR MEETING  
HELD REMOTELY BY ZOOM  
MAY 19, 2020**

**MINUTES**

**MEMBERS PRESENT:**

Carrie Steere-Salazar, Moderator  
Rochelle Fortier-Nwadibia, Vice Moderator  
Lori Lai, Treasurer  
Judy Payne, Treasurer  
Scott Benbow  
Reece Hart  
Amy Kelly  
Christopher Rodriguez  
Eric Shackelford

**STAFF PRESENT:**

Vanessa Southern, Senior Minister  
Alyson Jacks, Associate Minister  
Sharon Weld, Ministerial Intern  
Laura Ludwig, Director of Operations

**CALL TO ORDER AND OPENING:** Moderator Carrie Steere-Salazar lit the chalice and called the meeting to order at 6:30 PM. Rev. Southern read Song For the Unsung by Steve J. Crump.

**CHECK IN AND FEEDBACK FROM THOSE PRESENT:** Members present briefly checked in. Comments and thanks for continuing good quality of the live stream worship services.

**CONSENT AGENDA:** The minutes of the April regular meeting, April 19 Congregational meeting and Special May 1 Board Budget meeting were approved.

**REPORTS:**

1. Finance Overview: Director of Operations Ludwig reported on year-to-date 2019-2020 budget figures. Pledge revenue is at 85% and expenses are on budget.
2. Facilities Report: Construction began May 1 and is expected to be completed in 120 days - Mid September. Contractor is Angotti.
3. Annual Operating Budget Campaign: To date we have received 95% of our target ( \$573,000) in pledges.
4. Journey To Wholeness: Vice Moderator Fortier-Nwadibia reported on our progress toward dismantling white supremacy and raising consciousness to make our congregation more welcoming to persons of color. The March 8 skit: Right Relations, Good Spiritual Friends, will be available on the UUSF website. Skits are scheduled for the worship service quarterly, the next in June. A Zoom meeting will be held May 21 with the topic of How To Support People Of Color In This Time. New board members will be oriented towards our goal of becoming a multicultural congregation. The Sunday School will be encouraged to find ways for children to participate in this effort.

**NEW BUSINESS:**

1. Approve draft of 2020-21 Budget: Judy Payne moved, Rochelle Fortier-Nwadibia seconded the motion to approve the draft of the 2020-21 budget as submitted by Treasurer Lai and DO Ludwig.  
MOTION PASSED UNANIMOUSLY
2. Committee on Ministry: Amy Kelly moved, Reece Hart seconded the motion to approve the following as new members of the Committee On Ministry: Erica Buehrens Murray, Laurence Pulgram.  
MOTION PASSED UNANIMOUSLY
3. Board of Trustees Slate for 2020-21: The Nominating Committee has put forth the following members for the Board to be elected at the Annual Meeting: Rochelle Fortier-Nwadibia and Carrie Steere-Salazar, incumbents, Liz Strand and Jonah Berquist. Nominees for Nominating Committee are Galen Workman, incumbent, Sarah Beth Chionsini, Louise Diskerud and Nancy Hardies.
4. 2020-21 Board Leadership Roles. Newly elected Board members will be invited to the June regular meeting where officers will be selected.

#### OLD BUSINESS:

1. COVID-19 Task Force and Long Range Planning. A meeting of board officers, public health experts in the congregation and staff is scheduled for May 28 to develop specific goals and conditions for reopening the Church and Center and to support the Senior Minister with science based knowledge to deny/approve requests for space usage or meetings.
2. Staffing: State and City officials permit return of staff to the office June 1. Several factors will determine when staff will return: noise and dust from bathroom remodel, personal health conditions, and building safety. There will be sextons on duty while construction continues and also on Sunday mornings during live stream production.
3. Membership Outreach and Care: there is budget surplus which can be used for outreach to members who may have special needs.
4. Anne Dillon Award: Chris Rodriguez moved, Eric Shackelford seconded the motion to approve our nominee for the award to be presented at the Annual Meeting. Scott Benbow will order the glass piece to be awarded.  
MOTION PASSED UNANIMOUSLY
5. Congregational meetings: 2 informational meetings will be held before the June 7 Budget Meeting. Treasurer Lori Lai will chair the meeting. No amendments will be allowed from the floor. The Annual Meeting will be held June 14. All meetings will be held on Zoom, hosted by Reece Hart.
6. General Assembly: Eric Shackelford will meet with Thad Smith to organize delegates for GA which will be held remotely in June.

#### GOOD AND WELFARE:

Thank you to Shirley Gibson and Jonah Berquist for their service on the Committee On Ministry. To our knowledge, there are no members seriously ill with the COVID-19 virus.

CLOSING AND ADJOURNMENT: Rev. Southern read a selection from How To Be A UU Leader by Denise Davidoff. The Moderator adjourned the meeting at 9:35