

**First Unitarian Universalist Society of San Francisco  
Board of Trustees Regular Meeting  
June 15, 2021, via Zoom**

**MINUTES**

**Trustees Present:**

Carrie Steere-Salazar, Moderator  
Rochelle Fortier-Nwadibia, Vice Moderator  
Jonah Berquist  
Reece Hart  
Scott Benbow, Secretary  
Amy Kelly  
Liz Strand  
Judy Payne

**Staff Members Present:**

Vanessa Rush Southern, Sr Minister  
Alyson Jacks, Associate Minister  
Laura Ludwig, Director of Operations  
Meg McGuire, Ministerial Intern  
Joe Chapot

**Newly elected Trustees in attendance  
(term begins 7/21 meeting):**

Linda Enger  
Gregg Biggs

**Trustee Absent:**

Lori Lai

**Next Meeting: Tuesday, July 20**

**Deadline for inclusion of materials in Board Packet:  
Friday, July 16. Send to [scottbenbow@gmail.com](mailto:scottbenbow@gmail.com)**

<b>Agenda Item</b>	<b>Notes</b>
CALL TO ORDER AND OPENING	A quorum having been met, the Moderator called the meeting to order at 6:33 PM.
FEEDBACK FROM BOARD MEMBERS. CONGREGATION OPPORTUNITY TO ADDRESS THE BOARD	The Moderator led this discussion on this topic: <i>Reflecting on the 2020-21 year, what Board action was meaningful?</i> Staff and board members reflected on the year.
AGENDA REVIEW	Rochelle drafted a proposal that will be considered under New Business.
CONSENT AGENDA	<a href="#">Minutes from the May 18, 2021</a> , were accepted under consent. Approved unanimously. Secretary corrected spelling of Rabidoux for final version.
OLD BUSINESS: Reopening the church/options	Vanessa and Alyson are going to plan a full reopening for September 12, strange virus mutations notwithstanding. Won't check vax status except for staff. Require masks but won't monitor social distancing. Younger children (2-12) likely won't be vaccinated by September 12.  Melissa James, regional director, said that some churches are closed (Mt. Diablo for the month of July). Radical reopening might backfire. Should wait some time. And there are a lot of smaller decisions that must be made.  Gregg's employer is involved in some of these decisions that impact children, so he's willing to be a resource on these issues.  <u>Action:</u> Put this on the July agenda. Reece suggested that we consider requiring people in the Sanctuary to be vaccinated. Judy thinks it should be an honor system. Possibly tie it to UU Principles, including being informed by science. Larry and Judith

	<p>will be invited in July to speak about the epidemiology. Gregg suggested we should know what the rules will be and how they will be enforced.</p>
<p>OLD BUSINESS: Debrief of June 6 Annual Meeting</p>	<p>Board and staff members discussed the Annual Meeting and the confusion over the vote. For the future, try to have important Membership meetings in person. Be very clear about the language in the motion that will be under consideration.</p>
<p>REPORTS: Finance and Operations: Close of fiscal year 2020-21, update on pledges/expenses</p>	<p>Laura presented to the Board. As of April 30, UUSF is doing well. Revenue will likely exceed expenses at the end of the fiscal year. Added revenue from Montessori helped. We've had good turnout in terms of pledges, about 98% at this point. On the expense side, we're under budget. We didn't hire a third sexton. Employees opted out of employer-paid benefits. On the statement of financial position, UUSF is healthy. Now at the 3-month level in the bank account.</p>
<p>REPORTS: Investment and Finance</p>	<p>Regarding investments, we're doing well. Increase on our books of about \$900K.</p> <p>UUCEF quarterly meeting attended by Laura and Howard.</p> <p>Working on review with Cook Company, for fiscal year that ended on June 30, 2020. Uploading a lot of materials. Review (light audit) will happen in July. Cook will decide whether to conduct a thorough audit of FY21 after it does the review of FY20. We'll need an engagement letter.</p> <p>Investment Committee will be meeting later in June to discuss the issue Kathleen Quenneville mentioned about the Operating Reserves.</p>
<p>NEW BUSINESS: Young Adult Revival Network MOU with UUSF</p>	<p>Joe Chapot presented on the YARN MOU with UUSF. Reece asked about the naming of individuals in an MOU, which is usually between organizations. YARN is an effort to put some money behind young adult ministries. Kathleen Quenneville gave this MOU two thorough reads/edits. Goal is to have YARN be independent of UUSF eventually. YARN is asking UUSF to be its fiscal sponsor. Laura approves of this. Will revisit during the year. It's a national level project. Started doing direct ministry at the beginning of the pandemic.</p> <p>UUA defunded this several years ago, which caused a lot of mistrust.</p> <p>YARN will provide monthly reports to Alyson and quarterly reports to the Board.</p> <p>Board already approved grant application (in March).</p> <p><u>MOTION and VOTE</u>: A motion was made by Rochelle and seconded by Amy to support the work of the YARN and authorize the Board Moderator to sign the MOU on behalf of the Board. Approved unanimously.</p> <p><a href="#">MOU as approved by the Board.</a></p>

	<p><u>Action</u>: YARN will make its first report at the September Board meeting.</p>
NEW BUSINESS: Resolution drafted by Rochelle.	<p>Rochelle drafted <a href="#">this Resolution</a> to reflect the current state of the Congregation in advancing our 8th Principle work. It also erases any confusion around what the vote at the Annual Meeting meant. It expresses fully our understanding of the Board that the Congregation is committed to this work. Board tightened up language in one clause. Resolution linked to the Minutes is the final version.</p> <p><u>MOTION and VOTE</u>: Reece moved and Jonah seconded the motion to accept the Resolution. Passed Unanimously.</p>
NEW BUSINESS: Organizing meeting for 2021-22	<p>Scott led this part of the meeting. A slate of officers indicated interest in positions prior to the meeting:</p> <p>Rochelle Fortier-Nwadibia, Moderator Jonah Berquist, Vice Moderator Lori Lai, Treasurer Scott Benbow, Secretary</p> <p><u>MOTION and VOTE</u>: Amy nominated and Liz seconded the nomination of the slate of officers. Trustees unanimously in favor of the slate of nominees.</p>
NEW BUSINESS: <a href="#">Petition to VP Harris</a>	<p>The Board considered signing on to the petition to VP Kamala Harris.</p> <p><u>MOTION and VOTE</u>: Board voted to sign the petition.</p>
NEW BUSINESS: <a href="#">Letter from Bill Klingelhofer</a>	<p>Board accepted the letter from Bill Klingelhofer on the 8th Principle. Carrie asked Bill to contact the UUA with his letter. Vanessa offered to dig into the meaning of the words in the 8th Principle, she would be willing to lead a discussion.</p>
REPORTS: Ministers' Reports	<p>Vanessa's report focused on the Annual Meeting, Meg's review, and an assistant minister. Setting up smooth operations for her departure.</p> <p>Alyson welcomed new members, had a successful Sunday School year. Glad to be going on vacation.</p> <p>Meg looking forward to finishing her internship and preaching at UUSF in July.</p>
REPORTS: Journey to Wholeness	<p>The next meeting of the Journey to Wholeness/Racial Justice Working Group will be Tuesday, June 29 from 7 to 8:30pm. Laura mentioned Lori's question about funding this work. Board has discretionary funds that might support this.</p> <p>Social Justice Council \$1,500. We might be able to access that money.</p>
UPCOMING DATES	<p>September 12, Church year reopening October 3, Vanessa installation/party</p>
GOOD AND WELFARE	<p>Thank 8th Principle Task Force. Alice &amp; Patrick, Aiden, Bobby, and James David and Don Harry Moren &amp; Mirjam Joos adopted a baby Richard Davis for making a chalice for Meg Carrie thanked Judy and Reece for their service on the Board. Thomas Brown supported soft opening and in-person meetings.</p>

CLOSING	Vanessa read a closing.
ADJOURNMENT	The meeting was adjourned at 9:27 PM .