

July 19, 2022
UUSF Board of Trustees Meeting Minutes

Present:

Trustees: Rochelle Fortier Nwadibia, Linda Enger, Jonah Berquist, Megan Lehmer, Lori Lai, Liz Strand; Staff: Laura Ludwig; Absent: Scott Benbow and Amy Kelly

Meeting Minutes from June Meeting

W Minutes of Joint Meeting of UUSF and Hinckley Boards.docx

E Housing Allowance Background and Resolution.7.19.22

W Conflict of Interest Policy & Attestation FINAL.docx

Please sign and return to Liz Strand at dflyent@gmail.com

Senior Minister Report

Call to Order

A quorum having been met, the Moderator called the meeting to order at 6:35. Rochelle lit a candle.

Opening:

Liz read a poem

Agenda Review:

No changes requested for June Minutes

Consent Agenda:

Minutes from June meeting were approved by consent.

Reports:

Executive Director Report:

Laura Ludwig reported that we collected over 100% of our FY22 prepaid pledges. For the year we are in, we collected \$117,000. Last year we had budgeted conservatively at \$100,000 but we have already exceeded that amount and have \$116,000 in rental revenue. For the current year, our guesstimate is \$150,000. Net operating revenue, above the line, it looks like we will have a surplus of \$300,000 due to PPP loan being forgiven and we received more donations than we expected like Merle Easton's donation that were not budgeted. Bottom bottom line will be a net loss of unrealized stock market losses.

Our designated plate to give away, we budgeted \$14,000 and we received \$21,000. This is instructive that people like giving to community causes that we support.

Under HR, we are still trying to hire a PT Sexton for 10-20 hours a week.

No major projects in the facilities area. No major rooms to be cordoned off or scaffolding to be put up.

Treasurer Report:

Lori Lai reported that the audit letter was signed and we are now done with it. It was satisfactory. There were no major findings. Lori suggests for the future that we look at the rental amount for the Montessori school as the lease is going to be up in June 2024. Rochelle asked if there are any trigger dates we need to observe. We are in the second year of a three year lease. Rochelle asked Lori to bring it up in October at the Exec Team meeting.

Lori said it will be good to talk about it after the Mission and Vision Retreat has taken place and we have an idea of the long term Mission and Vision.

Linda asked if Megan and Lucy would like to spend some time with Laura and Lori to get up-to-speed on the budget. Rochelle said she is talking to Erica Murray on a Board Orientation packet that hopefully will be done next month.

Vanessa's report came by email.

[Senior Minister Report](#)

Auction will be on October 16, 2022. Rochelle said Board should start planning what it will do for the auction.

Old Business:

Liz reported on the dates for the Fall term for Beloved Conversations. Sign ups are open now through Meadville. Trustees were asked to sign up for the Fall term of Beloved Conversations through Meadville website at [email link for signing up](#).

The term starts in September and goes through December. Rochelle added that this is the Board's 8th Principle project to model for the congregation our commitment to this work. Rochelle asked Laura if people should sign up separately or together. We have the funds set aside for this.

Jonah found that there is a place on the Meadville website for congregations to sign up and pay for a group of people to attend. Laura will look at the website and follow up.

Liz was excused since she has taken two rounds of the courses already. Rochelle and Lori will repeat it since it has been 7 years since they took it and the program has changed.

New Business:**Election of new Board Members was held.**

MOTION & VOTE: Linda moved and Jonah seconded the motion to approve the slate as presented. Megan Lehmer was elected to a one year term to fill out Gregg Biggs' term. Lucy Smith was elected to a two year term. Passed unanimously.

Election of Executive Team members.

MOTION & VOTE: Amy moved and Liz seconded the motion to approve Rochelle Fortier Nwadiibia as Moderator, Jonah Berquist as Vice Moderator, Lori Lai as Treasurer, and Liz Strand as Secretary for a term of one year. Passed unanimously.

Motion to approve Rev Shennum's Housing Allowance request that \$76,800 of her salary be considered the housing allowance. If her housing costs change, Rev Shennum can bring it up to the Board. Jonah moved and Linda seconded. Vote was unanimous in favor.

GA Delegates Report Out:

Liz Strand suggested that we organize a gathering for a report out by those who attended GA this year. We would hold it probably on a Sunday after the service and would probably be hybrid in-person and on zoom. She will send an email to all those who attended GA.

Good and Welfare:

Vanessa's dad's surgery went well and he is recovering better than some 20 year olds.

Closing:

Liz read a poem.

Laura Ludwig moved to adjourn and Liz seconded.

Rochelle adjourned the meeting.

Next meeting August 16, 2022, 6:30pm.